

Email Sent to Applicant

From: escertification@energystar.gov
Sent: 2016-09-09T13:16:37.000-04:00
To: anh.truong@bos.frb.org,
CC: cdavidson@engsolutions.com,
Subject: ENERGY STAR Application for 01-1-Boston Head Office (ID: 1524898)

Dear Anh Truong,

Thank you for applying for the ENERGY STAR for 01-1-Boston Head Office, ID# 1524898. We have reviewed your application, and we wanted to follow up on the issue below:

Your Financial Office uses is benchmarked with an average of [REDACTED] Weekly Operating Hours per week, which is unusually high for this use. During your online application process, no explanation for these property uses was provided. Is this value correct? Can you confirm that the Weekly Operating Hours value for both Financial Office property uses is correct, as defined below?

- **Office, Financial Office, Warehouse and Distribution Center.** Your Weekly Operating Hours are the total number of hours per week where the majority of workers are present. For example, if the majority of workers are in your building from 8:00 am - 6:00 pm M-F, then your Weekly operating hours should be 50 (10 hrs * 5 days per week).
- If you have two or more tenants with hours that differ by more than 10%, then you should enter two separate Property Uses so that you can track them separately.
- If you have two or more tenants with hours that differ by less than 10%, use the largest tenant's hours (based on Gross Floor Area).
- If your hours vary seasonally (ex: 1/2 day Fridays in the summer), use the schedule that is followed most often.
- If you have 2 shifts of workers, add the hours for both shifts.
- Do NOT count these hours:
 - When the property is occupied only by maintenance, security, the cleaning crew, or other support personnel.
 - HVAC startup or shutdown time

Please respond to this email by October 9, 2016 if you would like this property to be considered for the ENERGY STAR.

Thank you and we look forward to your response,

ENERGY STAR Certification Review Team

Response from Applicant:

9/12/16

Energy Star:

The facility is the (b) (4) and has extended hours for its prime function which includes weekends. The 81 hours is the correct value and is applicable to the GSF listed.

Thank you for your review.

Regards,

Christopher Davidson, P. E.